

**College of Humanities, Arts, and Social Sciences--Student Affairs
Request Credit for Non-UCR Concurrent Courses**

A concurrent enrollment petition is necessary when a student wishes to receive UCR credit for any course taken at another college institution, including UCR Extension, while the student is in residence at UCR.

Instructions:

- Complete the petition and state your reason for the request
- Students should check [ASSIST](http://www.assist.org/cgi-bin/7g31.pl) <http://www.assist.org/cgi-bin/7g31.pl> (Your official source for California articulation and student transfer information) and their academic advisor to ensure that the course meets their degree requirements at UCR.
- Acquire required academic advisor's recommendation
- Submit petition to the Student Affairs Office for the Associate Dean's approval.
- Contact advisor for decision 10 days later.
- Upon completion of the course students must have official transcripts sent directly to the Office of the Undergraduate Admissions at UCR, 1138 Hinderaker Hall, University of California, Riverside, CA 92521-0102. Transferability and unit value of courses will be determined by Admissions upon receipt of the transcript.