

College of Humanities, Arts, and Social Sciences--Student Affairs Request to Declare/Drop A Minor

A minor is a series of courses focused on a single discipline or interdisciplinary area. Each minor consists of not fewer than 16 nor more than 28 units of organized upper-division courses. Students are required to file a declaration of a minor with the CHASS Student Affairs Office. Unlike a major, students are not required to select a minor. Courses in the major may not be used for requirements for a minor. A GPA of at least 2.0 is required in upper-division courses in the field of the minor.

Minimum criteria to Declare: A minor petition **MUST** be submitted at least 2 quarters **before** graduation. All lower division minor courses must be completed to declare the minor.

Instructions:

- Complete the form to declare a minor by listing all course work necessary to complete the requirements of the minor and indicate when the course work will be taken or when it was taken. If requirements are being substituted, please indicate these as well.
- Have the minor department sign the form.
- Submit the form to the minor college for the dean's approval/signature. If cross-college minor, both major and minor colleges must approve.
- If by declaring a minor you will exceed the maximum 216 units, file a petition requesting approval to exceed maximum units.