

**College of Humanities, Arts, and Social Sciences--Student Affairs
General Petition**

The general petition is used when requesting an exception from a standard rule or regulation in the University such as:

- Waiver of a college breadth requirement
- Substitution of a course for a college breadth requirement
- Participation in graduation ceremony in June when the student is not eligible
- To exceed the maximum number of units allowed toward graduation (216 units)

Instructions:

- Complete the petition and state your reason for the request
- Obtain required academic advisor's recommendation
- Petition is forwarded to the Associate Dean for review
- Student should contact advisor for decision 10 days after submission.

Policies

The general petition is a means to obtain formal approval to be excepted from any standard rule or regulation in the University. An approved petition for a waiver or substitution in degree requirements represents an agreement between the student, the college or school granting the student an exception from the existing regulations.